

JOB DESCRIPTION

MANAGEMENT ACCOUNTANT



Job title	Management Accountant
Reporting to	CEO/Group CFO
Job location	Hybrid – Ipswich Office (min. 2 days a week) / Remote
Employment status	Permanent, Full-Time

CANDIDATE PROFILE

To support our continued growth, we're seeking an experienced Management Accountant to lead our finance function and support the business in delivering its strategic objectives. This is a highly operational and commercially focused role, requiring a proactive mindset and the ability to provide accurate, insightful, and value-driven financial support to senior leadership.

Working closely with the CEO, Group CFO and wider leadership team, you will take ownership of the finance function, ensuring robust financial controls, high-quality reporting, and effective financial planning. You will play a key role in driving performance, supporting decision-making, and maintaining strong governance across the business.

This role requires a hands-on approach, with reporting and control accountability, including financial reporting, budgeting and forecasting, audit, compliance, and cash flow management. You will also act as a trusted business partner, translating financial data into clear, actionable insights that support growth and operation efficiency.

As a service-based business, we are looking for a proactive, motivated, and detail-oriented individual who is commercially astute and takes pride in delivering high standards. You will be comfortable operating in a fast-paced environment, continuously improving processes, and working collaboratively across teams. The successful candidate will bring strong technical accounting capability with commercial acumen, operational leadership and the ability to build trusted relationships with senior stakeholders.

DUTIES AND RESPONSIBILITIES

Financial Control & Finance Operations

- Focuses on accounts, forecasting, analysis and reporting accuracy, ensuring strong financial controls, accurate records, and compliance with accounting standards and regulations.
- Oversee all day-to-day finance operations including:
 - › AR & AP
 - › Payroll coordination
 - › Bank reconciliations
 - › Credit control
 - › Invoicing
- Maintain robust revenue recognition and deferred income processes
- Own and continuously improve finance systems, processes, and controls across platforms (e.g. Xero, Scoro, NetSuite)

Financial Reporting

- Own the month-end close process and produce timely, accurate management accounts with variance analysis
- Deliver board and leadership reporting packs, providing clear insight into financial performance
- Analyse key business metrics (e.g. revenue, utilisation, profitability, resource performance)
- Develop improved financial reporting frameworks and KPIs

Budgeting, Forecasting & Planning

- Lead annual budgeting, manage forecast and scenario planning
- Support strategic decision-making through financial modelling and analysis
- Monitor business performance against financial targets and identify opportunities and risks



Audit, Compliance & Governance

- Support the annual audit process, acting as the primary liaison with external auditors
- Ensure accurate preparation of year-end financial statements and supporting documentation
- Maintain strong internal controls and governance frameworks
- Coordinate with external accountants and advisors across UK, European and Canadian entities where applicable
- Drive continuous improvement in financial controls and compliance processes

Cash Flow & Working Capital Management

- Oversee cash flow forecasting and liquidity management
- Optimise working capital, including debtor management, billing, and supplier payments

Business Partnering & Strategic Support

- Act as a trusted financial advisor to senior leadership, translating financial data into actionable insights
- Provide financial insight to support strategic decision-making
- Partner with operational leaders to support:
 - › Commercial decision-making
 - › Pricing strategy
 - › Resource planning
 - › Profitability improvement
- Support growth initiatives including potential new markets, services and operational expansion

Team & Collaboration

- Manages and collaborates with finance team members (x2)
- Support the finance function, ensuring continuity and operational resilience
- Foster a culture of accountability, accuracy and continuous improvement
- Collaborate closely with the wider Axiom Group finance team

SKILLS AND EXPERIENCE



Education and experience

- Fully qualified accountant (ACA, ACCA, or CIMA)
- Minimum of 5+ years' experience in finance, post accountancy qualification.
- Experience in a professional services or consulting business strongly preferred



Personal

- Commercially minded with strong business acumen
- Highly organised, disciplined and structured
- Exceptional communication and stakeholder management skills
- Able to influence senior leaders and present financial information clearly
- Comfortable operating in a fast-growing, service-based business
- Able to manage multiple priorities and deadlines effectively



Required skills

- Strong expertise in financial reporting, financial controls and accounting standards
- Experience managing year-end audit processes
- Strong cash flow and working capital management capability
- Advanced financial modelling and forecasting skills

COMPENSATION & BENEFITS

£60,000 - £70,000 depending on the knowledge, skills and experience of the candidate.

We offer highly competitive salaries that reflect your skills and experience. In addition, we provide a range of fantastic benefits, including those listed below. Details of the full range of benefits will be provided separately.



Professional Membership and Training Funds



Holiday Buy/Sell Scheme



Wellbeing Resources



Working Abroad Scheme



Remote/Hybrid Working



Maternity and Paternity Leave & Pay



Electric Vehicle Scheme



Bank Holiday Swap Scheme

ABOUT US

The DPO Centre group, operating as part of Axiom GRC, is a multi-national data protection compliance consultancy formed in the UK in 2017.

We have provided outsourced Data Protection Officers (DPOs), privacy consultancy services, and GDPR Representatives to over 1000 organisations globally. The DPO Centre Canada Inc. is the most recent addition to The DPO Centre group of companies, which also consists of The DPO Centre Ltd in the UK, The DPO Centre Europe Ltd in Dublin, and The DPO Centre Netherlands B.V in Amsterdam, together with a network of representation offices throughout the 27 EU Member States.

Further details on The DPO Centre and our global team can be found at www.dpocentre.com

OUR CULTURE

Fundamental to The DPO Centre's culture is our #OneTeam philosophy:

'To inspire and develop one remarkable team that delivers the extraordinary'

Contact with other members of our various teams will be frequent, as will the opportunities for team social activities. Our mission is to nurture talent and empower individuals. We believe in constantly improving our processes and the best practice framework we employ with our clients. Sharing knowledge and experiences is a vital part of our culture and ensures you will quickly become part of our motivated, sociable, and connected team. It's an essential aspect of our culture and also helps new recruits to quickly become part of our supportive and interconnected community.

We strive to be a team that doesn't just keep up, we set the pace.

OUR PEOPLE

Within The DPO Centre family we have bakers, skaters, bike riders, walkers, avid readers, ultra-runners, budding photographers, musicians, and keen travellers. Our team comes from all corners of the world, including New Zealand, Poland, Mauritius, Mexico, South Africa to name but a few.

Please see for yourself and meet everyone on our team page.

[TEAM PAGE](#)

WHY JOIN THE TEAM?

Our offer to you is the opportunity to work in a dynamic and varied role within a structured team of like-minded and motivated professionals.

The data privacy industry is rapidly evolving, so this role will involve working on projects that encourage continuous professional growth and innovation.

We are committed to empowering everyone in our **#ONETEAM** with the knowledge and opportunities to positively impact attitudes, behaviours, and legislation for the benefit of future generations.

HOW TO APPLY



Submit your interest by completing the application process via the link provided.
For any queries, please contact us at recruitment@dpocentre.com



See our Candidate Recruitment Privacy Policy for full details of our data collection for vacancy applications.

[RECRUITMENT CANDIDATE PRIVACY NOTICE](#)



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