

JENNIFER

DATA PROTECTION SUPPORT OFFICER



SPECIALISMS

- ✓ Public Sector
- ✓ Education
- ✓ Data Subject Access Requests (DSARs)

LANGUAGES

- ✓ English

PROFILE

Jennifer is a self-motivated professional with several years' experience in data protection, having worked across law firms and the Public sector. Her exceptional organisational skills allow her to build strong relationships with key stakeholders for seamless collaboration.

Jennifer takes a strategic approach to problem solving and has an exceptional eye for detail that is essential for managing complex DSARs. Her ability to prioritise tasks, coupled with her meticulous nature, ensures every aspect of data protection is handled with the utmost precision and care. Her dedication and proactive approach make her a trusted member of the team.

QUALIFICATIONS

- ✓ Postgraduate Diploma in Humanities
- ✓ BA (Hons) English Literature, Open University

SAMPLE EXPERIENCE

As a DPSO, Jennifer has extensive experience in completing Data Subject Access Requests (DSARs) for clients across a range of sectors. Often involving large volumes of special category data, she filters information, sets appropriate redaction parameters, and ensures timely responses. Jennifer also supports school audits, assessing Records of Processing Activities (RoPAs) to understand their current framework, provide improvement recommendations, and offer practical advice.

As a Data Protection Assistant for a county council, Jennifer was responsible for managing a high volume of complex DSARs, investigating security incidents and data breaches, and conducting information searches in accordance with Information Governance processes.