

TINA

DATA PROTECTION SUPPORT OFFICER



LANGUAGES

- ✔ English

PROFILE

Tina is a proactive Data Protection Support Officer with a Bachelor of Laws from the SOAS University of London. With a strong foundation in legal processes and operational delivery, she is equipped with excellent time management, interpersonal, and creative problem-solving skills, alongside the ability to multitask in high-pressure environments. Tina confidently communicates with a diverse range of stakeholders and brings a methodical, solutions-focused approach to supporting compliance and service delivery. She is committed to developing her expertise and delivering highquality support across data protection operations.

QUALIFICATIONS

- ✔ Bachelor of Laws (LL.B.)

SAMPLE EXPERIENCE

Tina has experience working in the Public Sector, where she reviewed and processed legally sensitive applications in line with regulatory and procedural obligations. She liaised with legal professionals and external agencies to resolve complex cases, regularly monitored files, and adapted case handling to reflect updated guidance and policy changes. Her work also included providing advice and maintaining accurate records. During an internship with a global professional services firm, Tina gained experience reviewing business processes to identify inefficiencies and researching practical improvements. She contributed to maintaining internal documentation and supporting client queries with a clear, structured approach.