

JOB DESCRIPTION

DATA PROTECTION OFFICER - EU



Job title	Data Protection Officer - EU
Reporting to	Pod Leader
Job location	Onsite with clients/from home
Employment status	Contract via Employer of Record

CANDIDATE PROFILE

We're seeking experienced Data Protection Officers based in the European Union to support our continued growth and EU expansion. The role requires a proven track record in data protection, a strong compliance focus, excellent communication and presentation skills and the ability to influence and support positive change within an organisation.

As we are a service business, we look only to recruit proactive, motivated, and enthusiastic team players who are commercially savvy and passionate about their work. The ideal candidate will align with our core values and contribute positively to our culture and #OneTeam approach. We work closely together, sharing knowledge, updating processes and constantly improving best practice frameworks.

Successful candidates will excel at managing a diverse client portfolio, skilfully prioritising tasks, handling conflicting demands with diplomacy, and upholding the highest standards of confidentiality and professionalism. Attention to detail and a commitment to delivering high-quality work within deadlines are also essential, as is the ability to work independently while actively supporting the growth and development of our wider team.

Candidates should also demonstrate an open and forward-thinking mindset, particularly regarding the adoption of emerging technologies, including the responsible use of artificial intelligence (AI), to enhance efficiency, effectiveness, and service delivery.

The role combines remote work with occasional on-site client visits, which may include travel and occasional overnight stays to support full working days. There is also the requirement for twice yearly visits to the UK for company team days and social events. Only candidates able to meet these travel requirements should apply. All travel expenses will be covered or reimbursed. Applicants must hold an EU or UK passport, a full driving license, and ideally have access to a car.

Given our central business location and internationally distributed client base, the role also requires fluency in both written and spoken English, as well as at least one other widely spoken European language i.e German, French or Spanish.

DUTIES AND RESPONSIBILITIES

- Fulfil the tasks of the designated role of DPO as defined by Article 39 of the GDPR
- Inform and advise organisations of their obligations
- Implement the DPO Centre's established processes and practices
- Create and implement strategies to ensure compliance with data protections laws
- Perform DPIAs, PIAs, LIAs and TIAs and build/maintain the client's RoPA
- Prepare recommendation reports and corresponding Schedule of Works
- Devise, facilitate and deliver training and awareness workshops
- Support the client in responding to individuals' rights requests
- Consistently inform and advise the client on governance, accountability, and risk
- Keep up to date with changes in data protection law and regulations
- Actively contribute to building the overall knowledge base of the DPO Centre's team

CAREER PROGRESSION

- DPO > Team leadership / Subject Matter Expert > Senior Management



SKILLS AND EXPERIENCE



Education and experience

- Previous roles as a Data Protection Officer
- Ideally, a degree or high-level qualification in law
- One or more data protection qualifications such as CIPP/E etc
- Experience across three or more industry sectors or extensive experience in a healthcare, financial services, or multi-nationals



Personal

- Ability to work independently yet also be a strong team player
- Excellent communication (verbal and written) and interpersonal skills
- The ability to maintain a high degree of confidentiality, trust, and credibility
- Calm controlled and resilient demeanour
- A commercial attitude towards time management
- Highly responsive with a can-do attitude and flexible working style
- Proven ability to deliver at pace and manage a quality service
- Flexible approach to work, which may include travel and some out of hours work
- Open-minded and forward-thinking, with a willingness to embrace emerging technologies



Required skills

- A solid knowledge of the UK GDPR, Data Protection Act 2018, and the provisions introduced under the Data (Use and Access) Act 2025
- Fluent in English and at least one of German, French or Spanish (fluency includes written and spoken)
- An ability to think strategically, assess risks and explain the potential consequences.
- Experience in drafting policies, interpreting legal contracts and report writing.
- Confident presentation skills
- Attention to detail
- Sufficient commercial awareness to understand, manage and navigate client expectations
- Project management skills to successfully manage a portfolio of clients with competing priorities
- Excellent communicator at all levels, ability to deliver a clear message to a wide variety of audiences
- Ability to challenge the status quo in a constructive manner



Advantageous skills

- Knowledge of IT and cyber security and ISO certifications
- Knowledge of other worldwide data protection laws
- Negotiation skills to ensure the most appropriate, rather than 'easy', course of action is taken
- Experience in identifying and building B2B business relationships to maximise commercial opportunities

COMPENSATION & BENEFITS

We offer highly competitive salaries that reflect your skills and experience. In addition, we provide country-specific benefits.

EMPLOYER OF RECORD

We work with a global employer of record allowing us to recruit wherever you are residing; additional information will be provided during the recruitment stages.

ABOUT US

The DPO Centre is a multi-national, leading provider of fractional Data Protection Officer (DPO) and privacy services. Since 2017, the company has delivered expert DPO, DPR, and AI governance services to over 1,000 clients globally from our offices in London, Amsterdam, Toronto, New York, Dublin, and our network of representation establishments across all 27 Member States.

Further details on The DPO Centre and our global team can be found at www.dpocentre.com

OUR CULTURE

Fundamental to The DPO Centre's culture is our #OneTeam philosophy:

'To inspire and develop one remarkable team that delivers the extraordinary'

Contact with other members of our various teams will be frequent, as will the opportunities for team social activities. Our mission is to nurture talent and empower individuals. We believe in constantly improving our processes and the best practice framework we employ with our clients. Sharing knowledge and experiences is a vital part of our culture and ensures you will quickly become part of our motivated, sociable, and connected team. It's an essential aspect of our culture and also helps new recruits to quickly become part of our supportive and interconnected community.

We strive to be a team that doesn't just keep up, we set the pace.

OUR PEOPLE

Within The DPO Centre family we have bakers, skaters, bike riders, walkers, avid readers, ultra-runners, budding photographers, musicians, and keen travellers. Our team comes from all corners of the world, including New Zealand, Poland, Mauritius, Mexico, South Africa to name but a few.

Please see for yourself and meet everyone on our team page.

[TEAM PAGE](#)

WHY JOIN THE TEAM?

Our offer to you is the opportunity to work in a dynamic and varied role within a structured team of like-minded and motivated professionals.

The data privacy industry is rapidly evolving, so this role will involve working on projects that encourage continuous professional growth and innovation.

We are committed to empowering everyone in our **#ONETEAM** with the knowledge and opportunities to positively impact attitudes, behaviours, and legislation for the benefit of future generations.

HOW TO APPLY



Submit your interest by completing the application process via the link provided. For any queries, please contact us at recruitment@dpocentre.com



See our Candidate Recruitment Privacy Policy for full details of our data collection for vacancy applications.

[RECRUITMENT CANDIDATE PRIVACY NOTICE](#)