

JENNIFER - DATA PROTECTION SUPPORT OFFICER



SPECIALISMS

- ✓ Data subject access requests
- ✓ Data breaches
- ✓ Information security
- ✓ Special category data
- ✓ Public sector

PROFILE

Jennifer is a self-motivated individual with several years' experience in data protection working in law firms as well as the public sector, making her an asset to the DPSO team. Jennifer is educated to degree level and possesses exceptional organisational skills which enable her to build effective working relationships with key stakeholders. She takes a strategic approach to problem solving and has an exceptional eye for detail that is paramount when dealing with complex DSARs.

QUALIFICATIONS

- ✓ Postgraduate diploma in Humanities
- ✓ BA (Hons) Literature

SAMPLE EXPERIENCE

Data Protection Assistant for a County Council. During her time in this position, Jennifer was responsible for managing a high volume of complex subject access requests, ensuring strict deadlines were met as well as conducting internal reviews where appropriate. Jennifer prioritised and investigated security incidents and data breaches which occurred within the organisation and escalated to the regulator where necessary. She was also responsible for providing advice to team members when required and raising appropriate searches for information in accordance with Information Governance processes.