

SHERINGHAM WOODFIELDS SCHOOL

BACKGROUND

Sheringham Woodfields is a purpose-built Learning and Cognition Specialist School based in Sheringham, England. It has been granted Outstanding status and has provision for 90 pupils aged 3-19 years with a diverse range of special educational needs who work at different levels of intellectual ability.

The school handles sensitive pupil data so needed to find an organisation with the necessary depth of sector experience to help it fulfil all its GDPR requirements.

CHALLENGE



**SENSITIVE PUPIL
DATA**



**DATA
SECURITY**



**DATA
MINIMISATION**



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Matthew Smith // Sheringham Woodfields School

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Simplifying Data Protection

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SOLUTION

The DPO Centre undertook a wide-ranging data discovery exercise which identified the key areas requiring attention. A comprehensive Impact Assessment was then undertaken to establish a school-wide plan for handling pupil and staff data. The minimisation of pupil medical information at various locations around the school site, and the utilisation of this data were two main areas targeted as a result.

Matthew Smith, School Business Manager, says: "The DPO Centre has made what initially appeared to be a complex task straightforward, and we are very pleased with how thoroughly the entire process was conducted".

OUTCOME

Sheringham Woodfields has implemented the DPO Centre's recommendations and now has all the necessary data protection policies and procedures in place to mitigate the risks and ensure pupil and staff data remains safe. The school has an outsourced DPO from the DPO Centre on-hand to answer questions as they arise.

Matthew says: "Having a qualified DPO available on an ongoing basis gives us great reassurance and means we have complete confidence in our data protection procedures for the pupils and staff. We expect the highest standards throughout all areas of our school, and working with the DPO Centre has ensured we now follow the best data protection practices for everyone concerned."

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